

**THE STATE OF NEW HAMPSHIRE**  
DEPARTMENT OF TRANSPORTATION



**JEFF BRILLHART, P.E.**  
**ACTING COMMISSIONER**

February 17, 2015  
Division of Operations

The Honorable Neal M. Kurk, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 228:12, authorize the Department of Transportation to transfer \$8,835,000 from Highway Surplus to fund winter maintenance activities effective upon Fiscal Committee and Governor and Council approval through June 30, 2015. 100% Highway Funds.

Funds are to be budgeted as follows:

**From:** 04-096-096-960015-363615-0000 Highway Surplus Account \$8,835,000

04-096-096-960515-2928	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>Winter Maintenance</b>			
<b>Expenses:</b>			
017 500147 FT Employees Special Payment	\$547,680	\$0	\$547,680
018 500106 Overtime	3,418,809	2,000,000	5,418,809
019 500105 Holiday Pay	33,109	0	33,109
020 500200 Current Expense	10,598,836	3,500,000	14,098,836
022 500255 Rents-Leases Other than State	6,643,615	2,750,000	9,393,615
023 500291 Heat, Electricity, Water	717,128	0	717,128
024 500225 Maint. Other than Bldg-Grounds	2,906	0	2,906
030 500311 Equipment New Replacement	185,532	0	185,532
039 500180 Telecommunications	92,700	0	92,700
047 500240 Own Forces Maint Bldgs & Grnds	17,564	0	17,564
048 500226 Contractual Maint Bldgs & Grnds	20,628	0	20,628
050 500109 Personal Service Temp	150,000	50,000	200,000
060 500601 Benefits	800,921	485,000	1,285,921
070 500704 In-State Travel Reimbursement	129,614	50,000	179,614

103 500741 Contracts for Op Services	21,310	0	21,310
Total	\$23,380,352	\$8,835,000	\$32,215,352
<b>Source of Funds</b>			
<b>Revenue:</b>			
004-403631 Intra Agency Transfers	\$200,000	\$0	\$200,000
000-000015 Highway Funds	23,180,352	8,835,000	32,015,352
Total	\$23,380,352	\$8,835,000	\$32,215,352

**EXPLANATION**

The Department requests authorization to transfer from the Highway Surplus Account, the amount of \$8,835,000 for winter maintenance activities. Specific explanations relating to the Department's spending requests are as follows:

**Winter Maintenance (2928) 99.32% Highway Funds and 0.68% Intra-Agency Transfers**

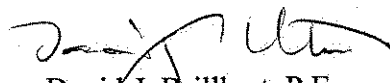
- Class 018 Increase Overtime by \$2,000,000
- Class 020 Increase Current Expense by \$3,500,000
- Class 022 Increase Rents-Leases Other than State by \$2,750,000
- Class 050 Increase Personal Services-Temporary by \$50,000
- Class 060 Increase Benefits by \$485,000
- Class 070 Increase In-state Travel Reimbursement by \$50,000

Due to the severity of the winter, the expenditures in the above class lines for snow removal activities and related equipment usage will exceed the budgeted amount. Fiscal Year 2015 budget was based on Fiscal Year 2012 actuals. The State experienced a light winter in Fiscal Year 2012 resulting in the need for additional funds to maintain winter operations.

Please see attached schedule for the operating balance in the Highway Fund surplus account.

Your approval of this resolution is respectfully requested.

Sincerely,

  
 David J. Brillhart, P.E.  
 Acting Commissioner

Attachment

Highway Fund  
 Comparative Statement of Operating and Capital Undesignated Surplus  
 Department of Transportation  
 Division of Finance  
 (000'S)

December 31, 2014	FY 2014 Audited						FY 2015 Budget								
	Budget HIGHWAY OPERATING	CHANGE	Actual HIGHWAY OPERATING	STATE FUNDED CAPITAL	FHWA TRUST FUND	TOTAL HIGHWAY CAPITAL	Actual TOTAL	Budget HIGHWAY OPERATING	CHANGE	Actual HIGHWAY OPERATING	STATE FUNDED CAPITAL	FHWA TRUST FUND		TOTAL HIGHWAY CAPITAL	Actual TOTAL
Balance, July 1 (Budgetary)	63,997	-	63,997	803	296,126	296,929	360,926	55,613	-	55,613	803	294,202	295,005	350,618	350,618
<b>Additions:</b>															
Unrestricted Revenue:															
Gasoline Road Toll	122,750	1,920	124,670				124,670	122,060	3,550	125,600				125,600	
Motor Vehicle Fees	109,073	4,758	113,831				113,831	109,873	1,827	111,700				111,700	
Miscellaneous Revenue Sub-Total	15,781	24	15,805				15,805	14,981	619	15,600				15,600	
ROW Property Sales	670	30	700				700	670		670				670	
I-95/1.6 mile Sale	15,000	-	15,000				15,000	14,170		14,170				14,170	
Other Miscellaneous	111	(6)	105				105	141	619	760				760	
<b>Total Unrestricted Revenue</b>	<b>247,604</b>	<b>6,702</b>	<b>254,306</b>				<b>254,306</b>	<b>246,904</b>	<b>5,996</b>	<b>252,900</b>				<b>252,900</b>	
Inventory Adjustment		2,800	2,800				2,800								
<b>Total Additions</b>	<b>247,604</b>	<b>9,502</b>	<b>257,106</b>				<b>257,106</b>	<b>246,904</b>	<b>5,996</b>	<b>252,900</b>				<b>252,900</b>	252,900
<b>Operating Budget Appropriations</b>															
Appropriations DOT Net of Estimated Revenues	(142,008)	2,185	(139,823)				(139,823)	(144,669)		(144,669)				(144,669)	(144,669)
Municipal Aid (Block Grant / SAB, SAC)	(30,000)	(233)	(30,233)	(8,604)		(8,604)	(38,837)	(30,000)		(30,000)	(8,604)		(8,604)	(38,604)	(38,604)
DOT Debt Service	(11,288)	(998)	(12,286)				(12,286)	(11,026)		(11,026)				(11,026)	(11,026)
Appropriations Safety & Other Net of Estimated Revenues	(78,744)	(490)	(79,234)				(79,234)	(81,026)	500	(80,526)				(80,526)	(80,526)
<b>Appropriation Adjustments</b>															
Compensation and Benefit Reduction															
Ch 144:127, L2013	2,553		2,553				2,553								
Ch 144:175, L2013 Pay Raise	(1,368)	(18)	(1,386)				(1,386)		(4,583)	(4,583)				(4,583)	(4,583)
Ch 143:11 DoIT Reduction	12		12				12		12	12				12	12
Net FCLG YE Adjust & Betterment Adjust	1,943	-	1,943				1,943								
Transfers from Highway Surplus RSA 228:12	(10,018)		(10,018)				(10,018)		(1,231)	(1,231)				(1,231)	(1,231)
Worker's Compensation RSA 21-I:24		67	67				67								
Death Benefit RSA 21-I:29		(100)	(100)				(100)								
Termination Pay RSA 94-9		(3)	(3)				(3)								
Lapses DOT	6,594	2,840	9,434				9,434	7,091	2,991	10,082				10,082	10,082
Lapses Safety & Other	2,826	2,228	5,054				5,054	2,755	1,163	3,918				3,918	3,918
Refunded Road Toll	(3,000)	324	(2,676)				(2,676)	(3,000)		(3,000)				(3,000)	(3,000)
<b>Net Appropriations</b>	<b>(262,510)</b>	<b>5,814</b>	<b>(256,696)</b>	<b>(8,604)</b>		<b>(8,604)</b>	<b>(265,300)</b>	<b>(259,875)</b>	<b>(1,148)</b>	<b>(261,023)</b>	<b>(8,604)</b>		<b>(8,604)</b>	<b>(269,627)</b>	<b>(269,627)</b>
UnRefunded road Toll (GF & F&G)		(2,114)	(2,114)				(2,114)								
<b>Total Deductions</b>	<b>(262,510)</b>	<b>3,700</b>	<b>(258,810)</b>	<b>(8,604)</b>		<b>(8,604)</b>	<b>(267,414)</b>	<b>(259,875)</b>	<b>(1,148)</b>	<b>(261,023)</b>	<b>(8,604)</b>		<b>(8,604)</b>	<b>(269,627)</b>	<b>(269,627)</b>
<b>Current Year Balance</b>	<b>(14,906)</b>	<b>13,202</b>	<b>(1,704)</b>	<b>(8,604)</b>		<b>(8,604)</b>	<b>(10,308)</b>	<b>(12,971)</b>	<b>4,848</b>	<b>(8,123)</b>	<b>(8,604)</b>		<b>(8,604)</b>	<b>(16,727)</b>	<b>(16,727)</b>
<b>Transfer to Capital Account</b>	<b>(8,500)</b>	<b>1,820</b>	<b>(6,680)</b>	<b>8,604</b>	<b>(1,924)</b>	<b>6,680</b>	<b>-</b>	<b>(8,604)</b>		<b>(8,604)</b>	<b>8,604</b>		<b>8,604</b>	<b>-</b>	<b>-</b>
Balance, June 30 (Budgetary)	40,591	15,022	55,613	803	294,202	295,005	350,618	34,038	4,848	38,886	803	294,202	295,005	333,891	333,891
<b>GAAP Adjustments</b>	<b>(25,379)</b>	<b>2,949</b>	<b>(22,430)</b>	<b>(803)</b>	<b>(294,202)</b>	<b>(295,005)</b>	<b>(317,435)</b>	<b>(16,400)</b>	<b>(5,595)</b>	<b>(21,995)</b>	<b>(803)</b>	<b>(294,202)</b>	<b>(295,005)</b>	<b>(317,000)</b>	<b>(317,000)</b>
<b>Balance, June 30 (GAAP)</b>	<b>15,212</b>	<b>17,971</b>	<b>33,183</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>33,183</b>	<b>17,638</b>	<b>(747)</b>	<b>16,891</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,891</b>	

**FIS 15-021**  
**Replacement of**  
**last page of request**



**LINDA M. HODGDON**  
Commissioner  
(603) 271-3201

*State Of New Hampshire*  
**DIVISION OF PERSONNEL**  
Department of Administrative Services  
State House Annex – 28 School Street  
Concord, New Hampshire 03301

**SARA J. WILLINGHAM**  
Director of Personnel  
(603) 271-3261

February 13, 2015

Anne M. Edwards  
Associate Attorney General  
Chief of Staff  
Department of Justice  
33 Capitol St.  
Concord, NH 03301-6397

**Regarding:** Request to establish a full-time temporary Planning Analyst/Data Systems,  
labor grade 24

Dear Ms. Edwards:

Effective December 30, 2014, the Division of Personnel approved of your December 12 request to establish a full-time temporary Planning Analyst/Data Systems, labor grade 24 to be assigned to the Office of the Chief Medical Examiner, and have assigned the position number of 9T2789 pending approval of funding.

This position number will be inactive until you receive funding approval from the Fiscal Committee per RSA 124:15, and the Position Profile Form (PPF) is subsequently signed off on by the Department of Administrative Services Business Office.

It will be your responsibility to bring the request for funding before the Fiscal Committee. You may use this letter as confirmation of our decision. Once you have obtained Fiscal Committee approval, please notify me with documentation. Thank you.

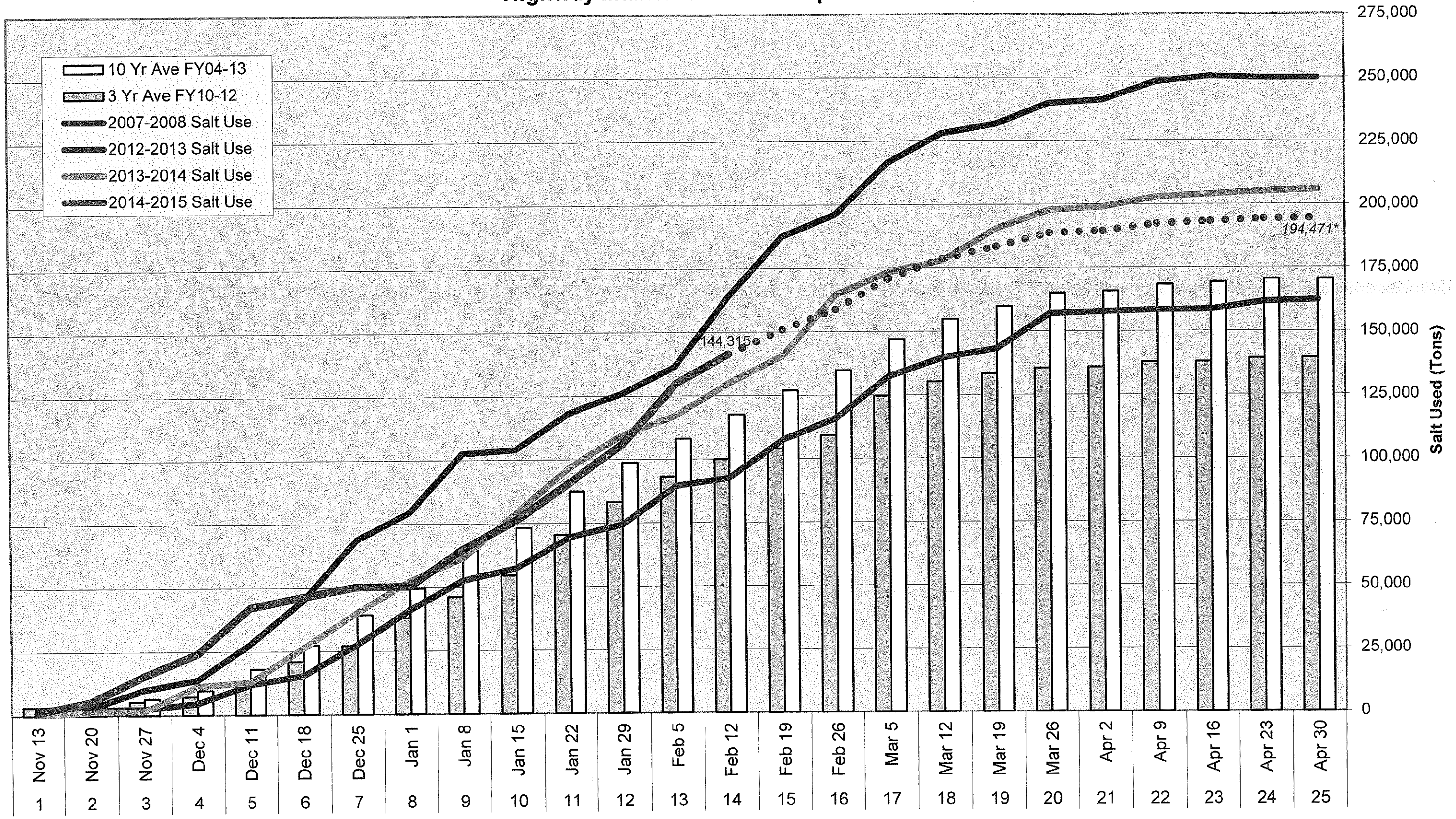
Very truly yours,

A handwritten signature in cursive script that reads "Jennifer J. Elberfeld".

Jennifer J. Elberfeld  
Classification & Compensation Administrator

Cc: Sara J. Willingham, Director of Personnel

### NHDOT - Weekly Salt History Highway Maintenance & Turnpikes



\*Prediction based on average weekly salt use from 2004-2013